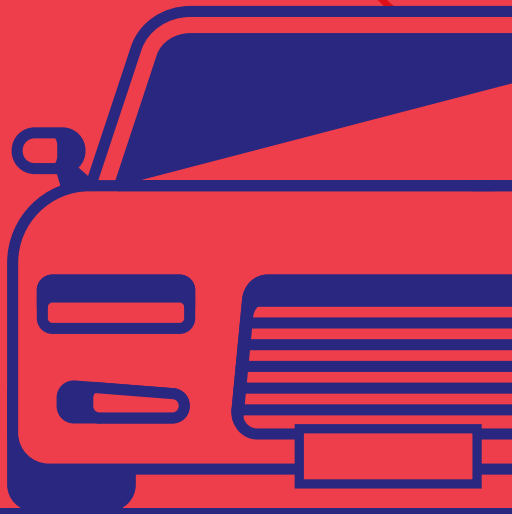


Novated Lease Process

Explained



easi.

01

Novated Lease Enquiry

Quote Provided

Lease Specialists provide quote based on the Novated Lease.

Employee

Employee signs off on quote and gives a completed **individual credit application**.

Employer

Employer signs off on quote.

02

Application approved

Employee

Employee confirms colour of vehicle and relevant accessories.

Lease Specialist

Your Easi Lease Specialist orders the specific vehicle.
If the vehicle was sourced by you, then an invoice request will be sent to your dealer.

Lease Documents Generated

Easi generates Novated Lease documents for signing, including; **Deed of Novation, Finance Schedule, and Transfer of Ownership Document***.

* This document is pre-signed by the employee and retained by Easi. This is only actioned in the event that the employee leaves the council.

03

Contract Settles

Easi settles the contract, pays the delivering dealer for the vehicle, advises employee of settlement, and coordinates delivery of the vehicle with the dealer.

Vehicle is Fully Maintained by Easi

04

Employee
Leaves the
Employer

Employee decides to leave the Employer for another job.

Employee is terminated by the Employer.

Transfer of ownership to Employee

Easi processes the **pre-signed transfer of ownership** form in the individual's name.

On the final day of the employee's contract, the employee will cease to have any rights and obligations under the novated vehicle.