

Change of Employer Form



This form should be used to advise Easi you are changing employer.

- This does not constitute an agreement. A new 'Deed of Novation' and 'Assignment of Management Contract' will be generated from this information for you to sign and return.
- Monthly invoiced amounts will be shown on a 'Packager Advice' report that will be sent to you with the above documentation.
- The first monthly invoice date for your new employer will be the first date of the month after your current employment cessation. If your new employer or salary packager has not deducted sufficient funds (if any) from you, you may need to make arrangements to pay or part-pay this invoice yourself.
- Your new employer may be subject to a credit assessment.
- Please advise us of any change in your personal details by emailing coe@easigroup.com.au
- Changes of employer may take up to 14 days to process.
- An administration fee of \$110 applies to this transaction, plus any additional charges from your financier.

Personal Details

Full Name	Registration	Current Odometer Reading
Current Employer	Email	
Current Address	Daytime Phone Number	Mobile Number

New Employer Details

Full Company Name	ABN
Street Address	New Employer Salary Packager (if any)
Date of Previous Employment Cessation	Date of New Employment Commencement
HR/Payroll Contact Person	HR/Payroll Contact Phone Number
HR/Payroll Contact Email	

Declaration

I declare that the information provided is true and accurate to the best of my knowledge.

Signed	Date

Submit

Please return form by: Fax **1300 655 568** or Email coe@easigroup.com.au