

EARLY TERMINATION FORM

This form should be used to terminate a novated lease mid-term

- Please indicate below if you wish to be provided with a pay-out figure for the finance component of your lease.
- After the date of termination all fleet services will be cancelled, including your fuel card and insurance.
- Your payout figure will be sent to you by email and will take two working days to process.
- A detailed maintenance reconciliation of your account will now be processed
- These reconciliations take around 45 - 60 days to be processed
- Reconciliations will take 45 days to process
- If you would like to check your current account balance, please log on our reporting website
- An administration fee of \$55 will be charged to your current account

PERSONAL DETAILS

Full Name	Registration
Employer	
Email Address	
Daytime Phone Number	Mobile Phone Number

TERMINATION DETAILS

Date of Termination	Closing Odometer Reading
<input type="checkbox"/> Request a payout figure?	Reason for Terminating
<input type="checkbox"/> Request direct debit forms from financier?	

(Please Tick)

DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge.

Signed	Date:
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SUBMIT

Return form Attention: Reimbursement Controller

Fax: 1300 655 568	Email: recon@easigroup.com.au
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