

EARLY TERMINATION FORM

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This form should be used to terminate a novated lease mid-term

- Please indicate below if you wish to be provided with a pay-out figure for the finance component of your lease.
- After the date of termination all fleet services will be cancelled, including your fuel card and insurance.
- Your payout figure will be sent to you by email and will take two working days to process.
- A detailed maintenance reconciliation of your account will now be processed
- Reconciliations take around 45 - 60 days to be processed
- If you would like to check your current account balance, please log on our reporting website
- An administration fee of \$495 will be charged to your current account

PERSONAL DETAILS

Full Name	Registration
Employer	
Email Address	
Daytime Phone Number	Mobile Phone Number

TERMINATION DETAILS

Date of Termination	Closing Odometer Reading
(Please Tick) Request a payout figure?	Reason for Terminating
Request direct debit forms from financier?	

DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge.

Signed	Date:
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SUBMIT

Return form Attention: Early Terminations

Fax: 1300 655 568	Email: recon@easigroup.com.au
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