




## WHEN THIS FORM SHOULD BE USED

-  To make a maintenance adjustment on a maintained novated lease

## IMPORTANT INFORMATION

-  When a review is requested due to a change in kms, the effect on scheduled services, maintenance and fuel will be considered
-  This form will take up to 28 days to process
-  An adjustment fee of \$55 may apply where lease circumstances have changed

## PERSONAL DETAILS

Name	
Employer	
Registration	
Daytime Contact Number	
Email Address	

## MAINTENANCE ADJUSTMENT

Please indicate one or more of the following items as the reason for requesting a package adjustment (tick)

Change in Anticipated Annual kms	<input type="checkbox"/>	New Amount	
Inclusion of Additional Services or Tyres	<input type="checkbox"/>	Details	
Review of Fuel Budget	<input type="checkbox"/>	New Amount	

## HOW TO RETURN THIS FORM

Forms can be returned by, Fax or email.

To **08 9473 6376**

[steved@easifleet.com.au](mailto:steved@easifleet.com.au)

PO Box 192, Victoria Park, WA 6100

## DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

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