









WHEN THIS FORM SHOULD BE USED:

-  To advise **easifleet** you are changing employer.

IMPORTANT INFORMATION:

-  This does not constitute an agreement. A new 'Deed of Novation' and 'Assignment of Management Contract' will be generated from this information for you to sign and return.
-  Monthly invoiced amounts will be shown on a 'Packager Advice' report that will be sent to you with the above documentation.
-  The first monthly invoice date for your new employer will be the first date of the month after your current employment cessation. If your new employer or salary packager has not deducted sufficient funds (if any) from you, you may need to make arrangements to pay or part-pay this invoice yourself.
-  Your new employer may be subject to a credit assessment.
-  Please advise us of any change in your personal details by emailing nrt@easifleet.com.au.
-  Changes of employer may take up to 14 days to process.
-  An administration fee of \$110 applies to this transaction, plus any additional charges from your financier,

PERSONAL DETAILS

Name	<input type="text"/>
Current Employer	<input type="text"/>
Vehicle Registration	<input type="text"/>
Daytime Contact Number	<input type="text"/>
Email Address	<input type="text"/>

NEW EMPLOYER INFORMATION

Full Company Name	<input type="text"/>
ABN	<input type="text"/>
Physical Address	<input type="text"/>
New Employer Salary Packager (if any)	<input type="text"/>
Date of Previous Employment Cessation	<input type="text"/>
Date of New Employment Commencement	<input type="text"/>
New Job Title	<input type="text"/>
Current Odometer Reading	<input type="text"/>
HR/Payroll Contact Person	<input type="text"/>
HR/Payroll Contact Phone Number	<input type="text"/>

HOW TO RETURN THIS FORM:

Forms can be returned by email or fax to the **Novated Relationship Team**,
Fax: 1300 655 568. Email: nrt@easifleet.com.au.

DECLARATION

I declare that the information provided is true and accurate to the best of my knowledge.

Signed _____ Date: _____